ASC 2024 National Service Training Call for Proposals Informational Session

October 2023

What is National Service Training?

National Service Training (NST) is hosted by **America's Service Commissions (ASC)**, the national association of state and territorial service commissions, in partnership with commissions across the country.

Supporting more than 1,500 national service program and nonprofit staff in their professional development each year, National Service Training provides professionals with the tools needed to effectively manage AmeriCorps and other volunteer-driven programs making a difference throughout the country.

National Service Training (NST) Outcomes

- Expose participants to new ideas to support their work.

- Meet the needs of all experience and stakeholder levels.

- Explore strategies that strengthen and sustain member, volunteer, and participant opportunities and experience.

- Build participant knowledge base in program, fiscal, and grants management.

- Enhance evidence base and performance management understanding and implementation.

- Strengthen and expand national service connections and cross stream partnerships.

- Provide opportunities for professional development on areas outside of program, fiscal, and grants management.

- Facilitate best practice sharing and discussion on pressing challenges facing the field.

When and Where is NST?

- One in-person location for 2024 in Minneapolis, MN
  - April 24 – 26, 2024
- One virtual offering
  - May 14 – 16, 2024

Who Attends NST?

- AmeriCorps State, National, and Native Nation program and fiscal staff

- State service commission staff and commissioners

- While not the primary audience, we invite VISTA, VGF, and AmeriCorps Seniors staff to attend as well

- This training is not appropriate for AmeriCorps members to attend

- We anticipate 1,200 people in person and 400 people virtually

Workshop Format – In Person

- 75-minute workshop blocks

- 100 attendees maximum per workshop

- 13 workshops occurring simultaneously

- 7 workshop blocks

- At least 12 workshops will be presented twice

Workshop Format – Virtual

- 75-minute workshop blocks

- 100 attendees maximum per workshop

- Zoom Format

- 4 workshops occurring simultaneously

- 6 workshop blocks

Prioritized Session Topics

- AmeriCorps member recruitment, management, and retention
- Data collection, data evaluation, and data-driven decision-making
- Developing talent and alum workforce and career pathways
- Engaging philanthropy, corporations, and donors to diversify funding
- Justice, equity, diversity, and inclusion
- Supporting AmeriCorps members (e.g., mental health, utilizing benefits, budgeting, housing, Education Awards, etc.)

Prioritized Session Topics

- Leadership development for experienced AmeriCorps program staff
- Leadership development for experienced state/territorial service commission staff or commissioners
- Training, orientation, and support tips and best practices
- Uniform Grant Guidance and related fiscal grant management
- Volunteer management, disaster services, and community engagement strategies
- AmeriCorps Seniors program management

Proposal Selection

- Relevance to the training purpose and outcomes

- Ability to address timely, relevant topics (see above topic list)

- Building of participants' skills/knowledge

- Presenter's training experience, skills, and style

- Presenter's reference and, if applicable, previous event workshop feedback

- Topic, content, and methodology

- Clear outcomes for increasing participant skills and knowledge

- Cost and budget availability

Presenter Materials

All presenters must submit the following, as applicable.

- **PowerPoint (PPT) version** of the workshop presentation — A Google link will be provided to all presenters to share their presentation. This link and the PPT version of materials will not be shared with any attendees. This is solely for the purpose of preloading workshops onto presentation room computers.

- **PDF version** of the workshop presentation — If the version of the presentation that you would like to share with registered attendees differs from the version that you will be presenting from, please provide a separate PDF version. Otherwise, ASC will PDF the submitted PPT version and share that with attendees.

- **Handouts** — If you have any handouts or resources that you would like to share with attendees, you may submit them in advance for attendees to access virtually. ASC will not be making any printed copies of any workshop materials.

Presenter Types

There are two categories of presenters: **peer presenters** and **partner presenters**.

- Peer presenters include any staff member of an organization currently managing an AmeriCorps grant including commission staff, AmeriCorps program staff, AmeriCorps Seniors staff, and AmeriCorps agency staff.

- Partner presenters include trainers and consultants that do not work at a state/territorial service commission, the federal AmeriCorps agency, or an AmeriCorps program.

Honorarium

ASC will offer an honorarium of $1,250 for each selected in-person workshop submitted by a **partner presenter**. An additional $750 will be provided for each workshop that is presented a second time during the event. This honorarium will be provided per workshop to partner-presented workshops only.

ASC will offer an honorarium of $750 for each selected virtual workshop submitted by a partner presenter. This honorarium will be provided per workshop, not per presenter.

Peer presenters are not eligible to receive the presenter honorarium.

Registration

All presenters will be required to register for National Service Training regardless of how long you plan to attend the event.

All workshops will be given **one** discount code which will bring the registration cost to $0 for one presenter.

Any additional presenters beyond the one waived registration will need to pay the full registration fee.

Call for Proposals

2024 NATIONAL SERVICE TRAINING

SERVE. CONNECT. BUILD.

MINNEAPOLIS · APRIL 24-26 | VIRTUAL · MAY 14-16

ASC

2024 ASC National Service Training — Proposal Submission

Thank you for your interest in presenting at 2024 National Service Training, hosted by America's Service Commissions (ASC).

Please refer to the 2024 Call for Proposals for complete instructions and additional information to assist you in completing this form. You will be able to submit one session at a time through this survey. *If you need to submit more than one, please submit your first workshop and then open a new survey link to submit up to two more.*

For more information and to view the Call for Proposals, visit our NST website.

Important Dates

- Monday, November 27, 2023 | Workshop proposals due
- Friday, February 2, 2024 | Presenter selection notification
- Wednesday, March 27, 2024 | Presenter Info Session — In Person
- Wednesday, April 10, 2024 | Materials due for in-person NST
- Wednesday, April 17, 2024 | Presenter Info Session — Virtual
- Wednesday, April 24 – Friday, April 26, 2024 | in-person NST
- Tuesday, April 30, 2024 | Materials due for virtual NST
- Tuesday, May 14 – Thursday, May 16 | virtual NST

Questions?

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